

Steeple Run Community Council Board of Directors' Meeting December 10, 2015

<i>In Attendance</i>		<i>Board Member</i>	<i>Board Position</i>	<i>In Attendance</i>		<i>Board Member</i>	<i>Board Position</i>
X	BK	Bill Klein		X	MK	Michael Klecka	President
X	BH	Brian Haberstich		Called	ML	Michael Ladas	
	EL	Eric Lukacsik		X	PY	Perry Youngs	Treasurer
Called	JL	Jeffrey LaHaye		X	RE	Ron Edgington	
	MB	Mike Bearce		7:32	TZ	Tom Zakosek	Vice President
X	MS	Marty Savino	Secretary	X	KA	Ken Amdall	Attorney
<i>Clubhouse Manager</i>							
X	PR	Phoebe Ruffin		X	CL	Carol Large	

Call to Order:

The meeting was called to order at 7:30 p.m., by President **MK** in the Steeple Run Community Center.

Resident Comments: None

Minutes:

Minutes from the October 08, 2015 Board Meeting **Approved – PY, RE**

Treasurer/Financial Report (PY)

- Assessments collections are \$16,500 down from budget.
- Discussion of number of residents this year that have not paid yet.
- **PY** tested PayPal process, then closed the account.
- **PY** will create Standard Operating Procedure for assessments deposits and collections.

Legal Report: (KA)

- Delinquency letters have been sent; one additional foreclosure seems imminent.

Clubhouse Report (PR)

- Discussion of pool chairs needed. **Motion** by **RE** to purchase 14 lounge chairs, **PY** 2nd. **Motion passes.**
- PR to coordinate with PY on delinquent assessments list.

Committee Reports:

Pool Operations (CL):

- We will need a food permit for this coming season, according to County.
- Flow rate on pool filter is OK for now. PVN recommending filter work. **MS** motion to accept PVN bid to perform filter work; **RE** 2nd; **motion passes.** Funds from Operating # 5240.

Grounds (PY):

- Two trees down from storm. **BK** motion to accept \$1500.00 bid from G&C, provided they show proof of insurance; **MS** 2nd; **motion passes.** Funds charged against Parks and Common #5335

Finance & Projects (PY) - none

Building

Communication

- Some work needed on our QuickBooks software.

Covenants (PY) - none

Unfinished Business:

New Business:

Executive Session: None

Meeting adjourned: Motion by BK, 2nd by RE, at 8:35 pm. Passes.

Next Board Meeting: January 14th, 2016, @ 07:30 p.m.

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Committee Summary		Internal procedures
Committee	Members	Will work on/address one proposal at a time Committees are responsible for the proposal details Committees will make recommendation to full Board
Administration	Michael Klecka	
Building	Eric Lukacsik Jeffrey LaHaye	
Grounds	Bill Klein Jeffrey LaHaye Eric Lukacsik	
Finance	Ron Edgington Perry Youngs	
Pool	Brian Haberstich Marty Savino Tom Zakosek	
Communication	Brian Haberstich Michael Klecka Perry Youngs	
Covenants & Bylaws	Marty Savino Perry Youngs Michael Bearce	
Social		

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Steeple Run Views Summary

The 2015 December Steeple Run Community Council Board of Directors' Meeting addressed the following:

- Approved pool work bid from PVN
- Approved purchase of new lounge chairs for pool
- Approved bid to remove downed trees
- Initiated assessments collections and deposits Standard Operating Procedures