

Steeple Run Community Board Minutes

November 10, 2016

Present		Board Member	Officer	Expiring
X	BK	Bill Klein		2018
X	BH	Brian Haberstick		2017
X	EL	Eric Lukacsik		2019
X	JL	Jeffrey LaHaye		2019
X	MS	Marty Savino	President	2018
		Open		2019

Present		Board Member	Officer	Expiring
X	MK	Michael Klecka	Secretary	2019
X	ML	Michael Ladas		2017
X	PY	Perry Youngs	Treasurer	2017
Called	RE	Ron Edgington		2017
Called	TZ	Tom Zakosek	Vice President	2018

Present		Official	Position
	KA	Kenneth Amdall	Attorney
	PR	Phoebe Ruffin	Clubhouse Manager
	NA		Pool Manager

Call to Order: 7:30PM by President, Marty Savino

Resident Comments:

Jean Ruffin - 5S775 Malibu Ln: addressing wet pond issues. Introduces Jim Kleinwatcher of The Conservation Foundation. Kleinwatcher presents overview of organization, that only recommends solutions and environmental benefits. Current issues include erosion, stench and geese. Recommendation is to introduce a natural buffer made up of native plants around the pond with a width of 6 to 15 feet.

Minutes:

October – PY, RE 2nd (Approved)

Legal Updates:

As Presented

Miriani & Associates, LLC – C. Andrew Miriani CPA

- Recording hand full of deposits, aprox \$12K
- Create clean balance sheet for 2017
 - AR write-offs for small amounts owed
 - Credit Card for 2016 must break out and record detailed purchases approx. \$19K

Motion: Move \$20K from account 7622 to account 9701. PY, RE 2nd **Approved**

Treasurer Reports:

As Presented

Clubhouse Report:

As Presented

Building:

No Report

Communications:

No Report

Pool:

Need to begin search for candidates (MK)

Grounds:

Refer to Clubhouse Report

BK to collect quotes for lawn maintenance

TZ to collect quotes for dry pond maintenance

Unfinished Business:

No actions taken

New Business:

Motion: Accept bid from Commercial Asphalt of \$24,215.40 regarding the Clubhouse parking lot. RE, PY 2nd **Approved**

Board direct President (MS) to accept additional costs of \$375 for updating pool area lighting to LED

Motion: Perform direct payroll deposit for our Clubhouse Manager(s). MK, EL 2nd **Approved**

Motion: Accept Stewardship Proposal from Pizzo & Associates, LTD for \$4,400. EL, RE 2nd **Approved**

Project: 2017 Prescribed Fire of Stormwater Basin Areas & Woody Cleaning

Executive Session:

Called/Entered @ 9:48PM

Personnel related discussion

Exited @ 10:00PM

Post Actions: None

Adjourned:

Adjourned 10:00PM

Next Meeting: Dec. 8, 2016 @ SR Clubhouse

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Reference Information

Committee Summary	
Committee	Members
Administration	M. Savino T. Zakosek
Building	E. Lukacsik M. Ladas J. LaHaye
Grounds	B. Klein E. Lukacsik B. Haberstich
Finance	P. Youngs R. Edgington T. Zakosek
Pool	B. Haberstich Marty Savino
Communication	B. Haberstich M. Klecka P. Ruffin

Bank	Acct	Description
Capital One 360	7622	Reserve Account
Chase	9701	Business Checking
	9220	Web Checking
Lisle	4081	Savings

Vendor	Contact	Telephone	Expiration
Al Duncan Services	Al Duncan	(630) 882-8140 (630) 494-1570	Annual
Competitive Lawn Service	Barb Stift	(630) 964-2200	3 Year Nov 2016
PVN Pool Service Inc.	Pete	(630) 393-7665	Annual
Susan S. Lewis, LTD, CPA	Susan S. Lewis	(630) 548-9600	Annual
Miriani & Associates, LTD	C. Andrew Miriani	(630) 416-6900	Annual Mar 2017

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Summary

Actions taken by the SRCC Board

- Approved bid from Commercial Asphalt for parking lot maintenance.
- Approved payroll Direct Deposit for Clubhouse manager positions.
- Accept Stewardship Proposal from Pizzo & Associates, Ltd regarding dry ponds' burning in 2017