Steeple Run Community Board Minutes

March 14, 2024

Present		Board Member	Officer	Expiring
Called	BC	Brian Cleary		2026
X	BH	Brian Haberstich		2024
Х	EL	Eric Lukacsik		2024
X	LG	Lynn Gutoski	Treasurer	2024
X	SK	Bill Klein		2025
X	TM	Trov Michalek		2026

Present		Board Member	Officer	Expiring
Called	TMo	Tami Moore		2024
Called	SJ	Sue Janecek	Vice President	2025
Х	MK	Michael Klecka	President	2025
X	ML	Michael Ladas		2026
X	CS	Coleen Sehy		2026

Present		Official	Position
On Call	JB	James Bernicky	Attorney
X	AG	Amy Garcia	Clubhouse Manager
X	RM	Robin McCraken	Bookkeeper

Call to Order: 7:30 by Michael Klecka

Resident Comments:

Carrie Haberstich - new pool recommendations

Minutes:

BK, LG 2nd Approved as Amended February 2024 Minutes TM, BH 2nd Approved as Amended March 11 Pool Presentation Meeting

Presentation of pool build alternatives by C Haberstich.

Reports Status Clubhouse Provided

Busy with blast emails and website updates Communications Provided Playground Mulch Contract

Grounds Provided

Landscaping N/A Pool Build Provided **Pool Operations** N/A

Social Provided Postcard of Events to be mailed

Treasurer Filed for Audit (March 12) Transfer \$9800 from account 9220 to 9701 Per Policy

Motion: Replace DVR/Computer device in the amount of \$760 from J & L Security. Lg, BH 2nd Approved.

Motion: Accept contract from Wingren Landscaping in the amount of \$2700 for the installation of playground mulch. ML, EL 2nd Approved.

Motion: Accept engagement letter from Lauterbach & Amen, LLP in the amount of \$6000 to perform our 2023 annual audit. LG, ML 2nd Approved.

Motion: Award \$50 referral bonus to pool guard when referral has been employed though Jully 8, 2024. TM, CS 2nd Approved.

Motion: Reimburse SRCC pool guards up to \$250 for Lifeguard Certification when worked for full pool season. BH, TM 2nd Approved

Motion: Contract with PVN for 2024 pool opening for amount not exceeding \$3648. BH, ML 2nd Approved.

Adjourned: 9:50 PM LG, ML 2nd - Next Board Meeting - Annual Community Board Meeting - April 11 7:00PM

Steeple Run Community Board Minutes

March 14, 2024 Supporting Documentation

Committee Summary		Internal Procedures		
Committee	Members	Will work on one proposal at a time.		
Administrative	M. Klecka	Committees are responsible for the proposal		
	S. Janesek	details.		
Bylaws	R. McCracken	Committees will make recommendations to		
	M. Klecka	the full Board. This is to prevent the Board		
Building	E. Lukacsik	from doing a review of the various details.		
	T. Loatman			
	B. Cleary	Committees are asked to provide minutes		
Grounds	B. Klein	that minimally contain attendance, time, and		
	S. Janesek	date of the meeting along with		
	B. Cleary	recommendations.		
	J. LaHaye *			
Finance/Planning	L. Gutoski			
	M. Klecka			
Pool	B. Haberstich			
	T. Michelek			
	M. Ladas			
Communication	M. Klecka			
	T. Moore			
	B. Haberstich			
Social				
	R. McCracken			

Bank	Acct	Description	
Chase	1297	Emergency Reserve	
	9220	Web Checking (PayLease)	
	9701	Business Checking	
PNC	5132	General Reserves	
Wintrust	1884	Pool Reserve Account	

Vendor	Contact	Telephone	Expiration
Al Duncan Services	Al Duncan	(630) 882-8140	Annual
(Snow Removal)		(630) 494-1570	
Bernicky Law Firm	James I. Bernicky	(630) 909-9902	Annual
Connor & Gallagher OneSource	Jose L. Rodriguez	(630) 687-6418	Annual
Hoske Maintenance (HMI)	Tom Hoske	(630) 205-6528	
Lauterbach & Amen, LLP	C. Andrew Miriani	(630) 393-1483	Annual
		(630) 416-6900	
PVN Pools Inc.	"Chui"	(630) 393-7665	Annual
The Landscape Specialists		(847) 660-9325	11/2024

Steeple Run Community Board Minutes

March 14, 2024 Summary

- Approved replacement of Camera Security DVR
- Approved engagement contract for 2023 audit
- Approved referral bonus program regarding pool guards for 2024 pool season
- Approved reimbursement of Lifeguard Certification for 2024 pool season
- Approved maximum contract amount of service regarding 2024 pool opening