|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***In***  ***Attendance*** |  | ***Board Member*** | ***Board Position*** | | ***In***  ***Attendance*** |  | ***Board Member*** | ***Board Position*** |
|  | BK | Bill Klein |  | | X | MK | Michael Klecka | President |
| X | BH | Brian Haberstich |  | | X | ML | Michael Ladas |  |
| X | EL | Eric Lukacsik |  | | X | PY | Perry Youngs | Treasurer |
|  | JL | Jeffrey LaHaye |  | | 7:36 | RE | Ron Edgington |  |
|  |  | Open |  | | X | TZ | Tom Zakosek | Vice President |
| X | MS | Marty Savino | Secretary | | X | KA | Ken Amdall | Attorney |
|  |  | ***Clubhouse Manager*** | |  | |  |  | |
|  | PR | Phoebe Ruffin | | X | | CL | Carol Large | |

# Call to Order:

The meeting was called to order at 7:30 p.m., by President **MK**.

***Executive Session:*** None

# Resident Comments: Robert Thomas of 6S135 Lakewood complained about property damage caused by the company that repaved the community asphalt paths. MK will follow up.

# **Minutes:**

* Minutes from the May, 2016 Board meeting **TZ motion to accept, PY 2nd, approved**

# **Treasurer/Financial Report (PY)**

* No monetary transfers occurred in May.
* Discussion of amount of funds to transfer to the Pool Reserve Fund

# **Legal Report: (KA)**

* Liens prepared on 3 properties, awaiting President’s signature
* Discussion of 35 unpaid assessments for 2016
* One condo is going into foreclosure

# **Clubhouse Report**

* $1000 budget proposed for Summer Celebration event (August 6th); **MS motioned, EL 2nd, motion passes**
* General maintenance being performed around Clubhouse
* 2 families have purchased season pool passes
* Clubhouse rentals are up, due to the remodel

# Committee Reports:

*Pool Operations (CL):*

* Soap dispensers installed in all showers
* Pool vacuum has been fixed
* All health department requests have been fulfilled; stainless steel table on order
* Swim lessons are going well

*Grounds (PY)* :

* Playground status and needs to be followed up on by **MK**
* Suggestion to mark trees in need of attention and do all at once, in the fall.

*Finance & Projects (PY) - none*

*Building*

* Cleaning of air ducts was recommended by a/c contractor; **EL** will follow up
* **MK** will get information on parking lot repair from a contractor

*Communication -*

* None

*Covenants (PY) - none*

***Unfinished Business:***

* Rental and cleaning process tabled until policy is written

***New Business:***

* **PY** went over long term Community plan
  + **Motion by PY** if no payment is made by January 23rd, full non-discounted payment is due by February 28th; **RE 2nd, motion passes.**
  + **Motion by PY** to approve long term budget; **MS 2nd.** Discussion; motion **withdrawn by PY**.
  + **Motion by PY** to pay $39.95 monthly to be able to process echecks at no charge to residents; **RE 2nd, motion passes**.

# Executive Session: TZ requested, RE 2nd, at 9:25. Out of Executive session at 9:55

***New Business (cont.)***

* **Motion by EL** to reinstate Assistant Clubhouse Manager position, **TZ 2nd.** Salary range to be $12.00 to $13.00 hourly with 15 hours maximum weekly. Discussion ensues, **motion passes.**

# Meeting adjourned: Motion by TZ, 2nd by RE, at 10:11 pm. Passes.

Next Board Meeting: July 14th, 2016, @ 07:00 p.m. in the Steeple Run Clubhouse

|  |  |
| --- | --- |
| ***Committee Summary*** | ***Internal procedures*** |
| |  |  | | --- | --- | | ***Committee*** | ***Members*** | | Administration | Michael Klecka | | Building | Eric Lukacsik | |  | Jeffrey LaHaye | |  |  | | Grounds | Bill Klein | |  | Jeffrey LaHaye | |  | Eric Lukacsik | | Finance | Ron Edgington | |  | Perry Youngs | | Pool | Brian Haberstich | |  | Marty Savino  Tom Zakosek | | Communication | Brian Haberstich  Michael Klecka  Perry Youngs | | Covenants & Bylaws | Marty Savino | |  | Perry Youngs | |  | Michael Bearce | | Social |  | | Will work on/address one proposal at a time  Committees are responsible for the proposal details  Committees will make recommendation to full Board |

The 2016 May Steeple Run Community Council Board of Directors’ Meeting addressed the following:

* Prepared liens for delinquent properties
* Approved Summer Celebration budget
* Pool fully operational and fully compliant with all regulations
* Plan made to address community trees maintenance
* Reinstated Clubhouse Assistant Manager role